

**ELECTION FOR THE OFFICE OF ELECTED MALAYSIAN MEDICAL COUNCIL MEMBER TO
REPRESENT PENINSULAR MALAYSIA UNDER SECTION 3A(1)(E) OF THE
MEDICAL ACT 1971 (AMENDMENT 2012)**

VOTING GUIDELINES
(Based on Provisions under the Medical Regulations 2017)

1. Congratulations for taking part in the elections for Council members in Peninsular Malaysia. Your eligibility to vote is based on the following:
 - a. You are a citizen of Malaysia.
 - b. You are Fully Registered with the Malaysian Medical Council (MMC).
 - c. You are in possession of a 2019 Annual Practising Certificate (APC) based on the records at the MMC on 14 May 2019.
 - d. The main place of practice stated in your 2019 APC is a state in Peninsular Malaysia based on the records at the MMC on 14 May 2019.
2. Ballot papers will be sent by **registered post** to you, as an eligible voter, starting after the first week of June 2019 to the main place of practice listed in your APC.
3. The registered letter will contain the following:
 - a. 1 Ballot paper;
 - b. 1 Envelope "A";
 - c. 1 Envelope "B"; and
 - d. 1 Voting guideline.
4. You should expect to receive your ballot paper and accompanying envelopes by 30 June 2019.
5. **Request for new ballot paper and envelopes:**
 - a. You may request a new ballot paper and accompanying envelopes in the following situations:
 - i. You have not received the ballot paper and envelopes by 30 June 2019.
 - ii. You have lost the ballot paper and envelopes.
 - iii. Your ballot paper and envelopes have been inadvertently damaged.
 - b. However, in the case of non-receipt of ballot papers:
 - i. It should be noted that many practitioners list their employer/institution as their main place of practice in their APC's without further details of their Departments or Clinics.
 - ii. This may cause difficulties or delays in the distribution of the ballot papers that are received at the administrative office of your employer/institution to you.
 - iii. As such, it is advisable to first check with the administrative office of your respective employer/institution to see whether your ballot paper is there.
 - c. Requests shall be addressed to the Returning Officer, Malaysian Medical Council and **must include a statutory declaration** stating the reason for the request.
 - i. In case your main place of practice is listed as your employer or institution, you should also state in the statutory declaration that you have checked with the concerned administrative office without success.
 - d. Your request can be sent through the following:
 - i. By email at election@mmc.gov.my and include the statutory declaration as an attachment; **OR**
 - ii. By hand at the Malaysian Medical Council, Ground Floor, Block B, Ministry of Health Malaysia, Jalan Cenderasari, 50590 Kuala Lumpur.
 - e. You are also advised to send in your request as early as possible so that the new ballot paper and envelopes can be sent to you in a timely manner.

6. **Method of Voting:**

a. **Step 1: Ballot Paper**

- i. Votes are made by marking "X" only in the space provided opposite the name of the candidate you wish to vote for.
- ii. Since there will be only 9 vacancies, you should vote for **not more than 9 candidates** to avoid disqualification.
- iii. i.e. you can vote for a minimum of 1 candidate to not more than 9.
- iv. The list of candidates with their photographs and background can be accessed through the Council's website at mmc.moh.gov.my.

b. **Step 2: Envelope A**

- i. Fold the completed ballot paper and insert it into Envelope A.
- ii. In the presence of another fully registered medical practitioner, Justice of the Peace, an officer in the managerial and professional group of the public service or an advocate and solicitor as witness, write your name, full registration number, IC number and signature in the spaces provided.
- iii. The witness then writes his name and countersigns in the spaces provided.

c. **Step 3: Envelope B**

- i. Envelope B is a stamped self-addressed envelope addressed to the Returning Officer, MMC.
- ii. Insert the completed Envelope A (which now contains the ballot paper) into Envelope B.
- iii. Close and seal envelope B with glue.

d. **Step 4: Forwarding the Completed Envelope B to the MMC**

- i. Envelope B is already stamped and addressed to the Returning Officer, MMC and can be posted straight away as-is.
- ii. **DO NOT** put envelope B into any other envelope.
- iii. Alternatively, you may also **send it in by hand** at the Malaysian Medical Council, Ground Floor, Block B, Ministry of Health Malaysia, Jalan Cenderasari, 50590 Kuala Lumpur.
- iv. Your vote should reach the MMC **not later than 4.00 p.m. on 26 July 2019**.
- v. You are advised to send in your votes as early as possible to avoid disqualification.

7. Grounds for rejection of ballot paper:

Voters should be aware that under regulation 18(1) of the Medical Regulations 2017, the Returning Officer shall reject the ballot paper for the following grounds:

- a. The ballot paper is incompletely filled;
- b. The ballot paper is received after the closing date and time of election;
- c. The ballot paper is not the ballot paper issued by the Returning Officer;
- d. More votes are given than there are candidates to be returned;
- e. The ballot paper does not clearly indicate the intention of the voters; or
- f. The ballot paper is filled in by a fully registered medical practitioner who is disqualified from voting.

8. You are invited to peruse the list of candidates with their photographs and background at the Council's website, mmc.moh.gov.my.

Any queries may be directed to the following officers through email at election@mmc.gov.my:

- a. Dr. Muhammad Yazuran Sallij Muhd Yasin.
- b. Dr. Wan Md. Shihabudin Bin Wan Mamat.
- c. Dr. Arulalan Tan Sri Kumaran.

Thank you.

