
SCHEDULES
FIRST SCHEDULE

(Section 7)

SUPPLEMENTARY PROVISIONS RELATING TO THE COUNCIL

President of the Council

1. (1) The Director General shall be the President of the Council
- (2) The President, if present, shall be the Chairman at meetings of the Council.

Provided that if the President shall be absent from any meeting of the Council the members present at such meeting shall elect one of themselves to act as chairman at that meeting.

Meetings of the Council

2. (1) The Council shall meet at such times and such places as the President may appoint, provided that there shall be held at least two meetings in a year.
- (2) Where not less than seven members submit to the President a written request to convene a meeting of the Council, the President shall convene such meeting within one month of the receipt of such request.
- (3) The quorum for a meeting of the Council shall be nine, and the decision of the Council shall be by a simple majority of the members present and voting.
- (4) When any vacancy occurs amongst the members, the Council shall, as soon as practicable, take the necessary to fill such vacancy.
- (5) The Chairman at any meeting shall have an original vote and also, if upon any question the votes shall be equally divided, a casting vote.
- (6) There shall be paid to such members of the Council as are not public officers such fees for attendance at meetings of the Council or of any committee appointed by the Council and such reasonable traveling expenses and subsistence allowances for such attendance and for journeys undertaken in the discharge of their duties under this Act as may from time to time be approved by the Minister.

(7) Subject to provision of this Act, the Council may make standing orders regulating its own procedure generally, and in particular, regarding the holding of meetings, the notice to be given of such meetings, the proceeding thereat, the keeping of minutes and the custody, production and inspection of such minutes.

Committees of the Council

3. (1) The Council may from time to time constitute out of its membership one or more committees, as it thinks fit, may delegate to them such of the Council's functions as the Council thinks fit.

(2) The quorum of any such committee shall be three, unless otherwise determined by the Council.

Secretary of the Council

4. The President may appoint an officer of the Ministry of Health to be the Secretary of the Council.

Office of the Council

5. The office of the Council shall be in the Federal Capital of Kuala Lumpur at such place as the Director General may appoint.