



MALAYSIAN MEDICAL COUNCIL GUIDELINES AND APPLICATION FORM FOR PROVISIONAL REGISTRATION

1. Pursuant to the Medical Act 1971, you are required to register with the Malaysian Medical Council (MMC) to practice medicine in Malaysia.
2. Pursuant to Sections 12 and 13 of the Act, the Provisional Registration allows newly qualified doctors to undertake the general clinical training needed for Full Registration under Section 14 of the Act.
 - 2.1. You are entitled for provisional registration if you:
 - (i) possess a degree recognized by the MMC as listed in the Second Schedule or pass the *Examination for Provisional Registration*; and
 - (ii) are employed by the public authorities for the purpose of housemanship training.
3. A provisionally registered practitioner is only entitled to practice as a house officer in hospitals/ institutions approved by the Medical Qualifying Committee under Section 13 of the Act.
4. All applications for Provisional Registration are to be made via Medical Register Information and Technical System (MeRITS) at meritsmmc.moh.gov.my with a fee of RM100 to be paid through the system.
5. All foreign medical graduates are required to submit a verified medical degree and transcript via Primary Source Verification through Dataflow or Educational Commission for Foreign Medical Graduates (ECFMG).
6. All documents should be certified according to the MMC Guideline for Document Verification. (Please refer the following link:
<http://www.mmc.gov.my/images/contents/downloadable/Guideline-doc-verify.pdf>)
7. Should your printed names in any of the submitted documents differ, you are required to submit a Statutory Declaration (stating the name as on the identity card is the same individual).
8. If the original documents are not in either Bahasa Malaysia or English, you are required to submit translated versions (original) in either Bahasa Malaysia or English along with certified copies of the document in its original language. Translated documents are only acceptable if carried out by qualified translators such as *Institut Terjemahan dan Buku Malaysia* (ITBM) or Officers of the relevant Embassy.
9. Pursuant to Section 19 of the Act, you are required to submit your recent *original* medical report (Date of the report *should not exceed 3 months* from the date of submission to MMC and it should be written by a Specialist/Consultant) and medical certificate if you:
 - 9.1. Suffer from any medical illness or physical condition which may affect your professional duties; and/or
 - 9.2. Have any mental health problem and/or have been admitted into a hospital for any mental health problem.

10. A "Qualifiable for Registration" letter will only be issued to those with complete documentations.
11. All applicants with medical problem need to be referred to the Fitness to Practice Committee and the Provisional Registration Certificate will only be issued after a decision by the committee/council.
12. The Provisional Registration Certificate can be self-printed from MeRITS once the application has been approved and is valid for use.
13. Please be advised that your Provisional Registration Certificate will only be issued once you have submitted a verified copy of your basic medical degree or final academic transcript and have the employment offer letter by the Ministry of Health Malaysia (MOH).

Thank you.

Chief Executive Officer,
Malaysian Medical Council
1st July 2020

CHECKLIST:

1. The following mandatory documents need to be uploaded into MeRITS by all applicants:

- 1.2 Original Declaration Form
- 1.3 A recent passport-sized photograph
- 1.4 A certified true copy of Identity Card
- 1.5 A certified true copy of Sijil Pelajaran Malaysia (SPM) certificate (SPM result slip is not acceptable)/ Higher School Certificate / O Level/ A Level
- 1.6 Certified true copy of final academic transcript covering the whole course/study duration that is signed by the PRESIDENT, RECTOR, SENATE or REGISTRAR only.

2. The following mandatory documents need to be uploaded into MeRITS by *Indonesian University Graduates only*:

- 2.2 Certified true copy of final academic transcript covering the whole course/study duration that is signed by the PRESIDENT, RECTOR, SENATE or REGISTRAR only for (Profesi Doktor & Sijil Kedokteran (S.Ked))
- 2.3 A certified true copy of Sijil Kedokteran (S.Ked)

3. The following list of supporting documents need to be uploaded into MeRITS by *Indonesian University Graduates only*:

- 3.1 A certified true copy of *Ijazah Kedokteran (Ijazah Profesi Dokter)*
- 3.2 A letter/certificate indicating applicant has passed UKDI/UKMPPD
- 3.3 Original or certified true copy of Surat Keterangan from University

4. The following mandatory documents need to be uploaded into MeRITS by *Indian University Graduates only*:

- 4.1 A certified true copy of Student Bonifide Certificate
- 4.2 A certified true copy of Rotating Internship Certificate

5. The following mandatory documents need to be uploaded into MeRITS by *Non-Citizens only*:

- 5.1 A certified true copy of passport (Non-citizen)
- 5.2 A certified true copy of higher education certificate or SPM equivalent.

6. The following list of supporting documents need to be uploaded into MeRITS by *Non-Citizens only*:

- 6.1 A certified true copy of your marriage certificate for foreign spouse of Malaysian, if applicable

7. The following list of supporting documents need to be uploaded into MeRITS by all applicants:

- 7.1 If the original documents are not in either Bahasa Malaysia or English:
 - a. Translated documents from University or original document from Institution or Terjemahan & Buku Malaysia (ITBM).
 - b. Certified copies of the document in its original language.
- 7.2 Certified true copy(ies) of the Medical Report if applicable
- 7.3 Original or certified true copy Dean Letter from University

7.4 A statutory declaration - If your name in the documents differs from Identity Card

7.5 A certified true copy of basic Medical Degree (Please specify date of graduation if not indicated in any of the documents)

7.6 A certified true copy of employment letter from MOH (to be submitted to MMC after this letter is issued by MOH)

8. The following additional documents need to be submitted by all applicants graduate from overseas:

8.1 A certified true copy of Primary Source Verification reports credential

DECLARATION

I, (full name)....., the abovenamed applicant, hereby declare that the particulars stated in this application are true and correct and the documents attached are original documents which relate to me.

I further declare that immediately upon being provisionally registered, I shall engage in employment in a resident medical capacity in accordance with the provisions of section 13 (2) of the Medical Act *and, immediately upon completion of such employment, in service in a medical capacity in the public service under section 13(3) of the Medical Act.

I have not at any time been found guilty of an offence involving fraud, dishonesty or moral turpitude or an offence punishable with imprisonment (whether in itself only or in addition to or in lieu of a fine) for a term of two years or upward.

Date:/...../.....

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Signature of applicant

CERTIFICATION OF IDENTITY

I, (full name)..... of (full address) being (professional status) do hereby certify that (name of applicant) whose application for registration as a medical practitioner is submitted above is known to me personally and is in fact the person whose name appears on this application.

Date:/...../.....

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(Signature & Official Stamp)

Fully Registered Medical Practitioner or Advocate and Solicitor or an Officer in the Managerial and Professional Group of the Public Service