



# MALAYSIAN MEDICAL COUNCIL

## GUIDELINES & APPLICATION FORM

### RELAXATION OF COMPULSORY SERVICE

Please take note:

- a. Please read the information below before completing the Application Form.
- b. You are expected to comply with ALL the terms and conditions stipulated herein.
- c. Malaysian Medical Council (MMC) will not be held responsible to the consequences from the delay in processing your application due to non-adherence to any of the requirements stated below.

1. Pursuant to **section 40** of the **Medical Act 1971**, every practitioner has to serve a **continuous total period of not less than TWO years within the public services** upon being given full registration.
2. Under **section 41** of the **Medical Act 1971**, a person who commences to serve in a post in a public service in pursuance of a notice issued under **subsection 40(1)** of the **Medical Act 1971** shall continue to serve in the said post or in such other subsequent post in the same or such other public service as may from time to time be determined by the Director General in his discretion for a continuous total period of not less than two years to the satisfaction of the Director General and if he fails to do so, he shall be guilty of an offence under this Act.
3. Though government agencies are deemed public services according to Article 132 of the Federal Constitution, **section 40(4)(b)** and **section 41** of the **Medical Act 1971**, however, empowers the Director-General of Health to determine which public services where one can practice to complete his compulsory services. As for now, the Director-General **considers only services within the Ministry of Health and other public services** as fulfilling such legal requirement;
4. It is an OFFENCE under the Act for any practitioner who fails to complete his compulsory service as determined by the Director General. Upon conviction in court, the registration of such person shall be deemed to be revoked and the Registrar is shall accordingly strike off the name from the Register (**section 40(3) of the Medical Act 1971**);
5. However, under **section 42** of the **Medical Act 1971**, the Honourable Health Minister may grant **reduction, exemption or postponement** from the period of service;
6. To avoid committing an offence, if you are unable or do not intend to complete the compulsory service, you can either apply for:
  - a. **reduction, exemption and postponement** from the Honourable Health Minister ; or
  - b. **consideration** from the Director-General of Health for your services in MOH or any public services as fulfilling the legal requirement.
7. The eligibility criteria are:
  - a. For **reduction**:

Will only be considered for those who have served at least **1 year and 6 months** of time in the public sector.

b. For *postponement*:

Generally, *postponement* is considered for practitioners who need to leave MOH or other public services before the two-year period and intend to complete the compulsory service once the postponement period's end.

Practitioners without postgraduate qualifications wishing to join the academic sector before completing their services in the MOH may apply for a *postponement*.

c. For *consideration*:

Practitioners who possess a postgraduate qualification and wish to practice in the academic sector or have secured a job offer in other public agencies may apply for *consideration* from the Director-General of Health.

However, only those who have applied and granted *postponement* by the Honourable Minister are eligible to apply for *consideration* to be backdated. Those who have never applied may only be considered for *consideration* from the application date.

d. For *exemption*:

- a) Malaysian citizens who are practising abroad and intend to return and practicing in Malaysia are eligible for exemption of compulsory service if they fulfil one of the following criterias:
- i. Practitioner who is 40 years old and above at the time of application, with or without a postgraduate qualification.
  - ii. Practitioner who possess a postgraduate qualification registrable with National Specialist Register (NSR) AND has secured an employment post in public or private higher education institution in Malaysia as a lecturer in the medicine faculty for a continuous total period of not less than 2 years,; or
  - iii. Practitioner who is fully registered but did not secure any offer of employment in public services after 6 months of application for employment.
- b) Local practitioner who is fully registered but did not secure any offer of employment in public services after 6 months of application for employment.

8. **Please ensure that ALL mandatory fields marked \* are completed** (preferably **type-written** in **BLOCK LETTERS**) **before you submit**;
9. Please provide addresses in Malaysia for resident and postal address.
10. Application will be processed only after all the required document completely submitted. Please allow **6 (SIX)** weeks of working days for us to process your application.

11. You are also required to pay the processing fee of **TWO HUNDRED RINGGIT MALAYSIA (RM 200.00)** via online banking ONLY to the following account:

Bank : CIMB  
Name : Kumpulan Wang Majlis Perubatan Malaysia  
Account No : 8600098716  
Swiftcode : CTBBMYKL

12. Please submit this application to:

***Compulsory Service Unit  
Malaysian Medical Council,  
Block B, Ground Floor,  
Jalan Cenderasari,  
50590 KUALA LUMPUR.***

***(email: [compulsoryservice@mmc.gov.my](mailto:compulsoryservice@mmc.gov.my))***

13. Application can be submitted in person, email or via post;
14. All documents should be certified according to the MMC Guideline for Document Verification. (Please visit the following link: <https://mmc.gov.my/wp-content/uploads/2019/11/Guideline-doc-verify.pdf>)
15. If your printed names in any of the documents submitted differ, please submit a Statutory Declaration;
16. If the original documents are not in either Bahasa Malaysia or English, you need to submit translated versions in either Bahasa Malaysia or English along with certified copies of the document in its original language. Translated documents are only acceptable if carried out by qualified translators or officers of appropriate embassy.
17. To avoid breaching any of the provision in the **Medical Act 1971**, the **Director General** will determine the type of relaxation deemed appropriate and suitable for you.
18. The approval letter will be sent directly to you by post. You may also collect it personally from our office. However, if you want someone to collect on your behalf, he needs to produce a Letter of Authorization and a copy of identification card during collection.

**DATO' DR. MOHD KHAIRI BIN YAKUB,**

Chief Executive Officer  
Malaysian Medical Council

**Revised and endorsed by Malaysian Medical Council in its 399<sup>th</sup> meeting dated 20<sup>th</sup> October 2020.**

**Revised:**

First: **18 December 2008.**

Second: **11 June 2009.**

Third: **16 June 2020.**

Fourth: **20 October 2020**

**CHECKLIST:**

**1) APPLICATION FOR CONSIDERATION**

- a. *Borang Permohonan Kelonggaran Khidmat Wajib (Original)*
- b. Proof of payment RM 200.00 fee payable to:  
*'Kumpulan Wang Majlis Perubatan Malaysia'*  
(online banking / debit card / credit card)\*  
**(Original)**
- c. Cover letter **(Original)**
- d. A certified true copy of updated service book **(1 copy)**
- e. A certified true copy offer letter and employment verification letter  
from employer in public services/agencies **(1 copy)**  
(If any)
- f. A certified true copy of postgraduate qualification **(1 copy)**  
(If any)
- g. A certified true copy of notice of resignation/end of contract service  
in Ministry of Health (MOH) or other public service/agencies **(1 copy)**  
(If any)
- h. If any other related documents to be provided with certified true copy  
**(1 copy)** 
  - i. \_\_\_\_\_
  - ii. \_\_\_\_\_
  - iii. \_\_\_\_\_

## 2) APPLICATION FOR REDUCTION

- a. *Borang Permohonan Kelonggaran Khidmat Wajib (Original)*
- b. Proof of payment RM 200.00 fee payable to:  
*'Kumpulan Wang Majlis Perubatan Malaysia'*  
(online banking / debit card / credit card )\*  
**(Original)**
- c. Cover letter **(Original)**
- d. A certified true copy of updated service book **(1 copy)**
- e. A certified true copy of notice of resignation / end of contract service  
in Ministry of Health (MOH) or other public service **(1 copy)**  
(If any)
- f. If any other related documents to be provided with certified true copy  
**(1 copy)**
- i. \_\_\_\_\_
- ii. \_\_\_\_\_
- iii. \_\_\_\_\_

### 3) APPLICATION FOR POSTPONEMENT

- a. *Borang Permohonan Kelonggaran Khidmat Wajib (Original)*
- b. Proof of payment RM 200.00 fee payable to:  
*'Kumpulan Wang Majlis Perubatan Malaysia'*  
(online banking / debit card / credit card )\*  
**(Original)**
- c. Cover letter **(Original)**
- d. A certified true copy of updated service book **(1 copy)**
- e. A certified true copy of notice of resignation / end of contract service  
in Ministry of Health (MOH) or other public service **(1copy)**
- f. If any other related documents to be provided with certified true copy  
**(1 copy)** 
  - i. \_\_\_\_\_
  - ii. \_\_\_\_\_
  - iii. \_\_\_\_\_

#### 4) APPLICATION FOR EXEMPTION

**i. CATEGORY I:**

- a) Malaysian citizens who are practising abroad and intend to return and practicing in Malaysia:
- i. Aged 40 years old and above at the time of application, with or without a postgraduate qualification.

- a. *Borang Permohonan Kelonggaran Khidmat Wajib (Original)*
- b. Proof of payment RM 200.00 fee payable to:  
*'Kumpulan Wang Majlis Perubatan Malaysia'*  
(online banking / debit card / credit card )\*  
**(Original)**
- c. Cover letter **(Original)**
- d. A certified true copy certificate of Full Registration with MMC  
**(1 copy)**
- e. A certified true copy of Identity Card **(1 copy)**
- f. A certified true copy certificate of postgraduate degree(s) (if any)  
**(1 copy)**
- g. A certified true copy of a full registration certificate issued by a foreign Medical Council or Medical Licensing Authority in the last country of practice, where applicable. **(1 copy)**
- h. A current and original Letter of Good Standing issued by a foreign Medical Council or Professional Licensing Authority in the LAST country of practice. **(Original)**
- i. Curriculum vitae supported with certified true copies of testimonials from relevant department heads/supervisors at least for the last three years. **(1 copy)**
- j. If any other related documents to be provided with certified true copy **(1 copy)** 
  - i. \_\_\_\_\_
  - ii. \_\_\_\_\_
  - iii. \_\_\_\_\_

ii. **CATEGORY II:**

Practitioner who possess a postgraduate qualification registrable with National Specialist Register (NSR) AND has secured an employment post in public or private higher education institution in Malaysia as a lecturer in the medicine faculty for a continuous total period of not less than 2 years.

- a. *Borang Permohonan Kelonggaran Khidmat Wajib (Original)*
- b. Proof of payment RM 200.00 fee payable to:  
**'Kumpulan Wang Majlis Perubatan Malaysia'**  
(online banking / debit card / credit card )\*  
**(Original)**
- c. Cover letter **(Original)**
- d. A certified true copy certificate of Full Registration with MMC  
**(1 copy)**
- e. A certified true copy letter of eligibility to register with NSR **(1 copy)**
- f. A certified true copy certificate of postgraduate degree(s) **(1 copy)**
- g. A certified true copy of a full registration certificate issued by a foreign  
Medical Council or Medical Licensing Authority in the last country of  
practice, where applicable. **(1 copy)**
- h. A current and original Letter of Good Standing issued by a foreign  
Medical Council or Professional Licensing Authority in the LAST  
country of practice. **(Original)**
- i. Curriculum vitae supported with certified true copies of testimonials  
from relevant department heads/supervisors at least for the last three  
years. **(1 copy)**
- j. A certified true copy of contract or offer letter and employment  
verification letter from employer (Private/Public Higher Education  
Institution) **(1 copy)**
- k. If any other related documents to be provided with certified true copy  
**(1 copy)** 
  - i. \_\_\_\_\_
  - ii. \_\_\_\_\_
  - iii. \_\_\_\_\_



iii. **CATEGORY III :**

Practitioner who is fully registered but did not secure any offer of employment in public services after 6 months of application for employment.

- a. *Borang Permohonan Kelonggaran Khidmat Wajib (Original)*
- b. Proof of payment RM 200.00 fee payable to:  
*'Kumpulan Wang Majlis Perubatan Malaysia'*  
(online banking / debit card / credit card )\*(**Original**)
- c. Cover letter (**Original**)
- d. A certified true copy certificate of Full Registration with MMC  
(**1 copy**)
- e. A certified copy of relevant document of submission of application for  
employment to any public services / agencies.
- f. A certified copy of relevant document stated that employment  
application was rejected / no employment offer within 6 months after  
submission of application in (e). (**1 copy**)
- g. A certified true copy certificate of postgraduate degree(s) (**1 copy**)
- h. A certified true copy of a full registration certificate issued by a foreign  
Medical Council or Medical Licensing Authority in the last country of  
practice, where applicable. (**1 copy**)
- i. A current and original Letter of Good Standing issued by a foreign  
Medical Council or Professional Licensing Authority in the LAST  
country of practice. (**Original**)
- j. Curriculum vitae supported with certified true copies of testimonials  
from relevant department heads/supervisors at least for the last three  
years. (**1 copy**)
- k.. If any other related documents to be provided with certified true copy  
(**1 copy**)
- i. \_\_\_\_\_
- ii. \_\_\_\_\_



**MAJLIS PERUBATAN MALAYSIA**  
(Seksyen 40, 41 dan 42 Akta Perubatan 1971)  
**BORANG PERMOHONAN KELONGGARAN KHIDMAT WAJIB**

1. Nama : \_\_\_\_\_

2. No. Kad Pengenalan : \_\_\_\_\_

3. Alamat tempat tinggal : \_\_\_\_\_

\_\_\_\_\_

4. Alamat surat menyurat : \_\_\_\_\_

\_\_\_\_\_

5. No. Tel Bimbit : \_\_\_\_\_

6. Alamat Email : \_\_\_\_\_

7. No. Pendaftaran Penuh MPM : \_\_\_\_\_ Tarikh : \_\_\_\_\_

8. Tarikh Mula Khidmat Wajib : \_\_\_\_\_

8. Jenis permohonan Kelonggaran Khidmat Wajib (di bawah Akta Perubatan 1971) :  
(Sila pilih satu dengan menandakan ( / ) di dalam ruangan di bawah).

- a. ( ) - **Ambilkira** perkhidmatan di agensi kerajaan lain sebagai melengkapkan khidmat wajib menurut seksyen 40(4)(b) dan 41;
- b. ( ) - **Penangguhan** menurut seksyen 41 dan 42(2) untuk tempoh ..... tahun;
- c. ( ) - **Pengurangan** menurut seksyen 41 dan 42(1);
- d. ( ) - **Pengecualian** menurut seksyen 41 dan 42(1); (silalah lengkapkan **Lampiran A**)

10. Sebab / Alasan Memohon :

i. \_\_\_\_\_

ii. \_\_\_\_\_

iii. \_\_\_\_\_

Tandatangan : \_\_\_\_\_

Tarikh: \_\_\_\_\_

## **LAMPIRAN A :**

**PERMOHONAN PENGECUALIAN KHIDMAT WAJIB BAGI PENGAMAL PERUBATAN WARGANEGARA MALAYSIA PULANG DARI LUAR NEGARA DAN PENGAMAL PERUBATAN YANG TIDAK DITAWARKAN JAWATAN DALAM KEMENTERIAN KESIHATAN MALAYSIA (KKM) DAN PERKHIDMATAN / AGENSI AWAM LAIN.**

### **A. UNTUK DIISI OLEH PEMOHON**

1. Sila pilih satu dengan menandakan ( / ) di dalam ruangan di bawah.

a) Pengamal perubatan yang pulang dari luar negara, serta:

i. Pengamal perubatan yang telah berumur 40 tahun dan ke atas, tidak kira sama ada memiliki kepakaran atau tidak .

ii. Pengamal perubatan yang diterima berkhidmat dengan institusi pengajian tinggi awam atau institusi pengajian tinggi swasta sebagai pensyarah di fakulti perubatan selama tempoh tidak kurang dari DUA tahun secara berterusan dan memiliki ijazah kepakaran serta layak diterima berdaftar dengan *National Specialist Register (NSR)*.

iv. Pengamal perubatan yang pulang ke Malaysia dan telah diberikan sijil Perakuan Pendaftaran Penuh oleh MPM dan tidak menerima tawaran pekerjaan di KKM atau agensi-agensi perkhidmatan awam lain dalam tempoh 6 bulan selepas memohon jawatan.

b) Pengamal perubatan tempatan yang telah diberikan sijil Perakuan Pendaftaran Penuh oleh MPM dan masih menunggu atau tidak ditawarkan penempatan di KKM atau agensi-agensi perkhidmatan awam lain dalam tempoh 6 bulan selepas memohon jawatan.

## 2. Kelayakan:

### 2.1 Ijazah Asas Perubatan:

Nama Ijazah : \_\_\_\_\_  
Institusi / Universiti : \_\_\_\_\_  
Tahun : \_\_\_\_\_

### 2.2 Kelulusan Pasca Siswazah:

2.2.1. Nama Ijazah : \_\_\_\_\_  
Institusi / Universiti : \_\_\_\_\_  
Jenis Kepakaran : \_\_\_\_\_  
Tahun : \_\_\_\_\_

2.2.2. Nama Ijazah : \_\_\_\_\_  
Institusi / Universiti : \_\_\_\_\_  
Jenis Kepakaran : \_\_\_\_\_  
Tahun : \_\_\_\_\_

## 3. Pengalaman kerja:

Bil	Jawatan	Tempat	Tarikh / Tempoh
			Tarikh: __/__/____ To: __/__/____ Tempoh : ____Tahun ____Bulan
			Tarikh: __/__/____ To: __/__/____ Tempoh : ____Tahun ____Bulan
			Tarikh: __/__/____ To: __/__/____ Tempoh : ____Tahun ____Bulan

Nota : Sila kepilkan kertas tambahan jika ruangan yang disediakan tidak mencukupi mengikut format di atas.

## 4. Maklumat bayaran :

\*Bayaran secara atas talian / deposit tunai / kad kredit / kad debit ke akaun berikut:

Bank : CIMB  
Nama : Kumpulan Wang Majlis Perubatan Malaysia  
No. Akaun : 8600098716  
Swiftcode : CTBBMYKL

- a. No. rujukan bayaran : \_\_\_\_\_  
\*(Sila kepilkan bukti bayaran)
- b. Jumlah bayaran: RM \_\_\_\_\_
- c. Tarikh bayaran: \_\_\_\_\_